

**MULTI AGENCY COMMUNICATIONS CENTER**

**BOARD OF DIRECTORS MEETING**

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June 13th, 2019

The Multi Agency Communications Center (MACC) Board of Directors met on June 13th 2019, in the MACC Board Room. Chairman Darin Smith called the meeting to order at 09:09 am.

Board Members present were:

Kevin Fuhr	City of Moses Lake
Darin Smith	Grant County Police Chiefs
Shane Heston	Grant County Fire Chief's & Commissioner's
Dwight Vander Vorste	EMS Emergency Medical Council

Others present were:

Don Fortier	Grant County Fire Dist. #3
Eric Linn	Grant County Fire Dist. #10 & 11
Jackie Jones	MACC
Christal White	MACC

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:** Motion was made to accept the Consent Agenda. m/s (Fuhr/Vander Vorste.)  
**Consent Agenda approved.**

**MACC Board REPORTS:**

**ACTIVITY REPORT:** The Director, Jackie Jones, reviewed the Director's Activity Report.

Staffing: We are at full staff, fully trained. It is so great to be there as we head into the busy season. This is the first time since I came to MACC in July 2013 that we have been at full staff. We have also hired the lateral dispatcher as the plus one and she started June 10<sup>th</sup>. I give credit to the staff who has really stepped up to work the overtime when we were at low staffing.

Legislative: ESSB 5272 raises the ceiling on the sales tax for Emergency Communication from 1/10<sup>th</sup> to 2/10<sup>th</sup>. The governor signed it on May 7<sup>th</sup> and it goes into effect July 28<sup>th</sup> 2019. The State E911 Office received the entire budget they asked for and as part of the budget, \$100k will come out of the 911 fund to study and determine the cost of running 911 in Washington State. We are not sure what that will look like but will be talking about it more at the June Forum.

ESInet II: The carriers have started migrating on and there are 94 total carriers.

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State E911 Training Subcommittee: The WA State Criminal Justice Training Commission has provided the Telecommunicator training for over 25 years in Washington State. It is not required training but almost everyone voluntarily sends their dispatch staff through the training. Cory Ahrens who has been with the WA State Criminal Justice Training Commission Telecommunicator Program for over 25 years has retired. The Washington State Military Department Emergency Management Division who oversees the State E911 system and programs has decided not to renew the contract and has decided that they will be conducting future training. The State E911 Training Subcommittee has been working on this change. As a result, our Grant County E911 Training Coordinator, MACC Supervisor Tammy Hewlett will be engaging more in the State Training Subcommittee. The training program will be similar training. Cory has been a mentor to me and so many in the E911 community. She is smart, engaged and has had a huge impact on 911. She will be greatly missed.

Special State E911 Advisory Committee Meeting: On May 16th, the AC held a special meeting after the conference call briefing to vote on a motion made at our previous in-person meeting in April to create a State E911 Financial Task Force. The vote did not count and now the motion will be voted on at the July in-person meeting.

I will be on vacation June 24<sup>th</sup>-July 8<sup>th</sup>.

Kudos: We had a nice compliment from Chief Linn, Fire Districts 10 & 11 after a couple of busy weeks for him. The first was for the dispatchers handling of the 243 fire which started June 3<sup>rd</sup> at 20:53 on swing shift but quickly involved graveyard and day shift.

The next was the accident on SR 243 on June 11<sup>th</sup> at 11:07. Justin Rowland was the fire/ems Dispatcher with Amanda and Kristi providing team support.

Chief Linn commented that all the work that has been done with run cards, response plans and training has paid off. We asked for lots of stuff and MACC did everything. Many times I was reaching for my microphone and MACC was already giving me the information that I was about to ask for. The accident involved 40 minutes of extrication and during that time it is hard to be on the radio so it was wonderful to have that forethought on the other end. They sent the right helicopter, found the closest one and got it coming. Dispatchers doing good work and the work they are here for.

**FINANCIAL REPORT:** The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The May 2019 distribution was \$193,808.45 . The year to date total is \$896,407.72. We have 1 more month before we are half way through the collection year. The sales tax budget is 1.8 M.

Cash balances: All of the ending account balances were provided as of April 2019.

Income Statements: The Income Statements were reviewed for April 2019.

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The User Fee Income Statement was reviewed and the result was 30.14% of the budget was spent and 33.33% of the year has elapsed.

The line items overspent are:

- Professional Services-which is spent at 36.38%
- Insurance-is spent at 75.76% and that is paid annually in January.
- Miscellaneous/Registrations-spent at 57.12%

The E911 Income Statement is spent at 34.27%. The Overtime line is spent at 69.98% and the maintenance is overspent at 40.83% due to paying Spillman annually in January.

The Sales Tax budget is spent at 12.34% and has several line items overspent. There were 4 site leases that were paid in March which pushed the Operating Rentals/Leases line item to 54.02% spent.

I attended the Department of Revenue Partnership Meeting on June 6<sup>th</sup> here in Moses Lake. There was a lot of good information shared but it was mostly geared to Cities and Counties. A couple of things that I did take away were legislative items:

- Marketplace Fairness-Out-of-state businesses without a physical presence in Washington, but who make sales to Washington consumers, must follow tax collection laws and may be required to register their business in Washington. They may also be required to collect and submit Washington sales tax if they meet either of two thresholds-\$100,000 or 200 transactions. The 200 transaction threshold is going away. The sales tax collected has exceeded the forecasted projections.
- ESSB 5272-increase max tax rate for the voter approved local sales and use tax for emergency communication systems and facilities. Jackie talked about this as well.

The Washington State PERS Retirement rates are going up slightly on July 1<sup>st</sup> 2019. The Employer rate is going from 12.83%-12.86% and the Employee rate from-7.41%-7.90%.

The MACC Budget Team is meeting on June 17<sup>th</sup> to begin the 2020 budget. It looks like billable calls are up very slightly. The call year does not end until June 30<sup>th</sup> so we will have hard numbers then.

MACC Board Finance Committee needs a third member. In light of John Williams resignation that just leaves two members on the committee, Jeremy Burns and Tom Taylor. The committee will meet after the July 11<sup>th</sup> MACC Board meeting.

The group discussed who might best fit on the committee and it was decided that Christal would reach out to Kriss Schuler.

**TECHNICAL SERVICES REPORT:** The Director, Jackie Jones, provided updates to the Technical Services Report.

TAIT Coverage Maps: We continue to work with Tait on a Scope of Work and pricing to reconfigure the radio system. We've started the process to search/secure new frequencies for this project.

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Radios: Upgraded Grant County Fire District #7 radios with firmware and software.

Grant County Emergency Management : Dean assisted with their move from the Fairgrounds to the Law & Justice Building.

Microwave System: The new Network Management server installation has been completed. System management and reported is being conducted.

9-1-1 Phone System: On June 3<sup>rd</sup> the swing shift dispatchers reported to Mini MACC while a software upgrade was performed to try and resolve transfer issues and multiple answer issues. The work continued with the vendor on dropped audio of non-emergency calls.

Yesterday we tried again-sending the swing shift dispatchers to Mini MACC and with Dean gone Gerrit led the technical parts. It was a huge feat but it seems we were successful. Dean called in from vacation to provide the game plan. We had a supervisor at MACC and one at Mini MACC and everyone had their part in the success of the maintenance.

Spillman: We will conduct a patch to help resolve issues with IBR 2.0, put us on the platform for StateLink 2.0. The patch will also enhance certain map functions in preparation our Geo-Validation upgrade beginning in July. This will change the way we do location from a data base to geo base validation. As we know people are using cell phones to call 911 and this will greatly improve the ability to locate the caller.

StateLink 2.0: MACC will cutover on June 19th. This is a new method of querying the state criminal databases.

Sector 2.0: is working with the exception of dispositions – they are being duplicated by the Spillman software and records personnel would have to delete the duplicates – this creates additional work that is supposed to be solved by the software.

State Parks: MACC has terminated the Spillman Insight MOU with State Parks due to incompatible service and mission models.

Karpel: The Sheriff's Office has been testing with Karpel for two weeks. There is still work to be done.

Chief Fortier asked if any work has started on the radio coverage project. Christal shared that Dean had approved an invoice to pay for field coverage testing and analysis.

**OPERATIONS REPORT:** The Director, Jackie Jones, provided updates to the Operations Report.

Staffing: The lateral dispatcher started on June 10<sup>th</sup>. She is from San Bernardino Police Department and has lots of law dispatching experience. We will put her through the full training program and she may complete some sections faster which is fine. We have tried a modified training program with a lateral in the past and it did not work very well.

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Exercise: MACC participated in the Mid-Columbia PUD exercise yesterday. We did not page or dispatch anyone but participated in the flow of information.

Training Program: The work continues on the revamping of the training program. The information and flow is being updated to have more trainees successfully compete the training program. The lateral hire will be the first to go through the new program and while the trainers are still working on the program they are staying ahead of where she is at in the program.

Drills: We are in the process of scheduling evacuation drills for each shift to test the procedures and policies. The goal is that every dispatcher knows what to expect and what to do when they are evacuating the main facility.

#### **TAC REPORTS:**

Law TAC: No Meeting/No Report.

Fire/EMS TAC: No Meeting/No Report.

#### **UNFINISHED BUSINESS:**

1. None

#### **NEW BUSINESS:**

1. None

Agenda items for the July 11<sup>th</sup> 2019 Board Meeting.

- 1.

**Motion made and seconded to adjourn the board meeting. m/s (Fuhr/Heston.) Meeting adjourned at 0938 hours.**

Christal White, Financial Services Manager