

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

September 10th, 2020

The Multi Agency Communications Center (MACC) Board of Directors met via teleconference on September 10th 2020. Chairman Jeremy Burns called the meeting to order at 09:03 am.

Board Members present on the teleconference were:

Jeremy Burns	Grant County Fire Chief's & Commissioner's
Dwight Vander Vorste	EMS Emergency Medical Council
Kieth Siebert	Grant County Police Chiefs
Tom Taylor	Grant County Commissioners
Tom Jones	Grant County Sheriff's Office
Kristine Shuler	Grant County Cities & Towns
Kevin Fuhr	Largest City or Town-City of Moses Lake

Others present were:

D.T. Donaldson	MACC
Christal White	MACC
Dean Hane	MACC

PUBLIC COMMENTS: None.

Roll call was taken.

Jeremy Burns started the meeting with kudos to the dispatchers. There are Wildland fires in Grant, Okanogan, Douglas and Lincoln counties so the dispatchers have been fielding many calls from citizens, managing all the radio traffic and sending appropriate resources. I know staff had to be called in on days off and many have been working overtime. I just want to say that all the efforts do not go unnoticed.

Tom Jones added that they had a busy labor-day weekend and were slammed so kudos to the dispatcher's diligence in getting the job done. I agree with Jeremy that it does not go unnoticed.

Jeremy added an agenda item for New Business-Bargaining/Contract Negotiations.

CONSENT AGENDA: Motion was made to accept the Consent Agenda. m/s (Siebert/Jones.) Consent Agenda approved.

MACC Board REPORTS:

ACTIVITY REPORT: The Director, D.T. Donaldson, reviewed the Director's Activity Report.

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Staffing: I met one-on-one with the dispatchers as an initial meet-and-greet. Some themes that emerged from those meetings were:

- 12-hour shifts
- peer support program.

Hiring: Christal has been working on getting the applications processed and the applicants in for testing. We will hold interviews at the end of the month.

Policies: We began realigning the pre-disciplinary process so the CBA and policies match. It will be an ongoing project that will take some time to complete but we have begun working on it.

Additional Staffing: We will continue with the additional day shift staffing from 1000-1400 until the call volume and workload decrease.

Covid 19: We had the second employee with a potential Covid-19 exposure recently. They had some time off with the Cares Act but it all turned out fine and they are back to work.

Tours: Chief Burns and I spent a day on a ride along meeting most of the Grant County Fire Chiefs. I also toured Mini MACC with Christal.

FINANCIAL REPORT: The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The August 2020 distribution was \$219,201.68. The distribution is not as big as last month but still decent. The year to date is \$1,649,199.09.

Cash balances: All of the ending account balances were provided as of July 2020. The User Fee Cash balance has dipped a bit but there is a larger than normal reimbursement pending of \$183,473.02. Once that is received the balance will come back up.

Income Statements: The Income Statements were reviewed for July 2020.

The User Fee Income Statement was reviewed and the result was 42.77% of the budget was spent and 58.33% of the year has elapsed. The same three line items remain overspent due to the expenditures being high early in the year.

The E911 Income Statement was reviewed and the result was 47.30% of the budget was spent.

The Sales Tax budget is spent at 34.27%.

Hiring: We have 15 applicants who have had the initial application and background screening. We are conducting the testing in house and have tested 5 so far. The job posting closes on September 18th and interviews are on September 28th.

TECHNICAL SERVICES REPORT: The Technical Services Manager, Dean Hane, provided updates to the Technical Services Report.

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Radio System Redesign: There has been a lot of work put into the radio project. We will cut over September 21st moving all users to the newly configured design. I have received the final coverage report. The areas we were targeting for improvement look pretty good. I will be sending it out for your review. The network management platform is only partially on line. I will be programming radios in the field in October. After cutover the radios will still work and you should not have any disruption.

Site Maintenance: There has been a lot of site maintenance replacing modules. It is hard to believe but most of them are 8-9 years old.

Radios: I have begun preliminary talks with TAIT for possible radio upgrades for the users in the field. Depending on cost it might be a percentage of portables or something like that. We are just in the preliminary stage of planning. We are also talking about encryption for the fire agencies except for their paging channels. We have talked about possibly spending 2-3 million of sales tax money for the projects and ultimately what we end up doing will depend on the amount of work we want to take on and the cost.

911 Phone System: This equipment is on site but the project is still paused pending the lifting of Covid-19 restrictions.

Spillman: We have completed a handful of adjustments. We can now geo-validate the lakes which is a nice feature. We have been using the new call taker screen for a couple of weeks now so we will turn off the old ones next week.

We are having trouble getting certificates due to a security issue between WA Tech & Spillman.

Facility: We have the annual fire inspections next week. We had the building control company out yesterday to check and adjust a couple things. There will be more maintenance items in the next couple of weeks.

PERSONNEL COMMITTEE: Jeremy reported that the committee met via teleconference on August 26th to review and discuss the union bargaining proposal.

EXECUTIVE COMMITTEE: Dwight reported that the committee met with D.T. after the last board meeting and let him know they wish to proceed in a positive direction. Also that D.T. has the full support of the committee and the board.

FINANCE COMMITTEE: No Meeting-No Report.

TAC REPORTS:

Law TAC: No Meeting-No Report.

Fire/EMSTAC: No Meeting-No Report.

UNFINISHED BUSINESS:

1. Proposed 2021 MACC Budget-the budget was presented at the last board meeting for approval today. Christal indicated that she had received no questions or comments in the month since the budget was presented.

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PROPOSED 2021 MACC BUDGET: Motion was made to accept the Proposed 2021 MACC Budget as presented. m/s (Taylor/Siebert.) 2021 MACC Budget approved.

Christal shared with the group that letters would go out the Chiefs with the billable call comparison and new rate.

NEW BUSINESS:

1. Collective Bargaining Agreement-D.T. Reviewed with the group that the Teamsters ratified the Collective Bargaining Agreement and went over the changes to the contract for the upcoming years 2021-2023.
 - a. There were a few sections that needed language updates due to new laws such as; Janus & WA Paid Sick Leave. Those sections were updated to comply with the laws.
 - b. Wages increases of 4% in 2021, 3% in 2022 & 3% in 2023.
 - c. The section having to do with forming a chair committee prior to purchasing new chairs was deleted. The Teamsters ratified the CBA September 10th and we are asking the board to ratify it today. At the next meeting we will have the full contract for your approval.

2021-2023 COLLECTIVE BARGAINING AGREEMENT: Motion was made to ratify the 2021-2023 Collective Bargaining Agreement (CBA). m/s (Taylor/Fuhr.) CBA approved.

Policies:

1. None

Motion made and seconded to adjourn the board meeting. m/s (Jones/Fuhr.) Meeting adjourned at 0925 hours.

Agenda items for the October 8th 2020 Board Meeting.

1. Resolution and 2021-2023 CBA for Certification

Christal White, Financial Services Manager