

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

November 12th, 2020

The Multi Agency Communications Center (MACC) Board of Directors met via teleconference on November 12th, 2020. Chairman Jeremy Burns called the meeting to order at 09:00 am.

Board Members present on the teleconference were:

Jeremy Burns	Grant County Fire Chief's & Commissioner's
Dwight Vander Vorste	EMS Emergency Medical Council
Tom Jones	Grant County Sheriff's Office
Kristine Shuler	Grant County Cities & Towns
Kevin Fuhr	Largest City or Town-City of Moses Lake

Others present were:

D.T. Donaldson	MACC
Christal White	MACC

PUBLIC COMMENTS: None.

CONSENT AGENDA: Motion was made to accept the Consent Agenda. m/s (Jones/Fuhr.) Consent Agenda approved.

MACC Board REPORTS:

ACTIVITY REPORT: The Director, D.T. Donaldson, reviewed the Director's Activity Report.

Collective Bargaining Agreement (CBA): The 2021-2023 CBA was signed by all parties. The changes include salary adjustments of 4%-3%-3% for the three-year contract and some language updates for the WA Paid Family and Medical Leave Law and the Janus decision.

Hiring: We have hired one dispatcher. Unfortunately, the other two top candidates fell out in the background screening process. I didn't want to keep going down the list of applicants just to get two dispatchers because we had talked about exceptional candidates. So, we hired one and she is exceptional. Her name is Melissa and she starts tomorrow.

911 Outage: There was a Statewide 911 outage on October 22nd. MACC's lines were down for approximately 20 minutes. The State E911 Office has launched an investigation and the initial information points to a vendor maintenance error, which is usually the case. I have received a list of MACC's missed calls but we do not believe it is accurate due to the test calls we made not being on the list.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

12-Hour Shifts: We are not implementing 12-hour shift this year for the shift bidding. Since we did not have the Collective Bargaining Agreement process completed, we did not feel we could start another process by bargaining the impact of the 12-hour shifts. We will look at it again next year.

Last Call: MACC will be conducting the Last Call for the untimely passing of Brian Williamson on November 14th.

FINANCIAL REPORT: The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The October 2020 distribution was \$199,653.73. The year to date is \$2,077,928.27. We budgeted 1.9M and it looks like we will collect 2.5 M. The collections are running 9-10% higher than last year.

Cash balances: All of the ending account balances were provided as of September 2020. The site rent payor is just the Grant County PUD now and they pay about \$82,000 per year. The Bond Construction Fund balance is \$152,230.15 and will be used for the 911 phone system project which will start in January.

Income Statements: The Income Statements were reviewed for September 2020.

The User Fee Income Statement was reviewed and the result was 69.48% of the budget was spent and 75% of the year has elapsed. Staffing Expense is spent at 71.96%, Operating Expenses at 52.59%.

The E911 Income Statement was reviewed and the result was 57.92% of the budget was spent. Staffing Expense is spent at 54.60% and Operating Expenses at 67.42%. I noticed in the Revenue section that we budgeted \$36,839.88 for Pre-Paid Wireless and we have collected \$137,714.44. There seems to be a big run on pre-paid phones in Grant County.

The Sales Tax budget is spent at 37.98%. Staffing Expense is spent at 72.64% and Operating Expenses at 33.58%.

WA State Auditor: We received notice of December 3rd as the start date for the audit for the years 2018 & 2019. Jeremy as soon as I know about the dates for the entrance conference, I will let you know.

Open Public Meeting Act: I have not received any certificates of completed training so I will send out a webinar link for everyone to complete. It will be from the WA State Attorney' Generals website and is about 16 minutes long. There is not a certificate so if you can send me an email and let me know you have completed it that would be great.

TECHNICAL SERVICES REPORT: The Director, D.T. Donaldson, provided updates to the Technical Services Report.

Radio System:

Coverage Redesign: There are still problems with the radio coverage performance. Dean had planned to talk about this in more detail but he is out at a site this morning.

Programming: The radio programming has begun with the law agencies in prep for the channel name changes. We are going to Law 1, Law 2 & Law 3 as opposed to Dispatch. Data and Car to Car.

Jail Command Staff: Dean is working on bringing the jail command staff onto the MACC radio system.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

911 Phone System: The new phone system replacement project is slated to begin in mid-to late January 2021. This has been delayed since last spring due to Covid.

PERSONNEL COMMITTEE: No Meeting-No Report

EXECUTIVE COMMITTEE: No Meeting-No Report

FINANCE COMMITTEE: No Meeting-No Report.

TAC REPORTS:

Law TAC: No Meeting-No Report.

Fire/EMS TAC: No Meeting-No Report.

UNFINISHED BUSINESS:

1. 2021-2023 MACC-Teamsters Collective Bargaining Agreement (CBA)-The CBA was received by MACC and has been signed. The changes other than salary were language updates due to new laws.

**Motion Made to accept the 2021-2023 CBA as negotiated between MACC & the Teamsters Local 760.
m/s (Fuhr/Jones.) Motion Approved.**

NEW BUSINESS:

1. None

Policies:

1. None

Motion made and seconded to adjourn the board meeting. m/s (Jones/Fuhr.) Meeting adjourned at 0914 hours.

Agenda items for the December 10th 2020 Board Meeting.

- 1.

Christal White, Financial Services Manager