

# MULTI AGENCY COMMUNICATIONS CENTER

## BOARD OF DIRECTORS MEETING

December 10th, 2020

The Multi Agency Communications Center (MACC) Board of Directors met via teleconference on December 10th, 2020. Vice-Chairman Dwight Vander Vorste called the meeting to order at 09:02 am.

Board Members present on the teleconference were:

Dwight Vander Vorste	EMS Emergency Medical Council
Tony Leibelt	Grant County Fire Chief's & Commissioner's
Kieth Siebert	Grant County Police Chiefs
Kristine Shuler	Grant County Cities & Towns
Kevin Fuhr	Largest City or Town-City of Moses Lake

Others present were:

D.T. Donaldson	MACC
Dean Hane	MACC
Christal White	MACC

**PUBLIC COMMENTS:** None.

**CONSENT AGENDA:** Motion was made to accept the Consent Agenda. m/s (Siebert/Fuhr.) Consent Agenda approved.

**MACC Board REPORTS:**

**ACTIVITY REPORT:** The Director, D.T. Donaldson, reviewed the Director's Activity Report.

CISM Debrief: I would like to thank the Sherriff's Office for reaching out to include the MACC dispatchers in the debriefing for the pursuit on November 18<sup>th</sup> where the deputy got shot. I have noted in my report a number of proactive actions the dispatchers took during the incident.

Goals-2021: After implementing the accountability system and the QA program this year some projects for next year include; reviewing and updating policies and procedures and the improving the hiring process. Dean will talk about the technology projects/goals.

Staffing: The newly hired dispatcher, Melissa, is doing good. We had another employee with time off for COVID exposure but so far, we have not had any positive cases.

**FINANCIAL REPORT:** The Financial Services Manager, Christal White, provided updates to the financial report.

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Emergency Communication Sales and Use Tax: The November 2020 distribution was \$246,256.95. The year to date is \$2,324,185.22. There is one month's distribution left in the year and the year-to-date revenue is \$70,000 less than last year's collections.

Cash balances: All of the ending account balances were provided as of October 2020.

Income Statements: The Income Statements were reviewed for October 2020.

The User Fee Income Statement was reviewed and the result was 76.96% of the budget was spent and 83.33% of the year has elapsed. Staffing Expense is spent at 79.42%, Operating Expenses at 60.26%.

The E911 Income Statement was reviewed and the result was 64.09% of the budget was spent. Staffing Expense is spent at 62.74% and Operating Expenses at 67.97%.

The Sales Tax budget is spent at 39.28%. Staffing Expense is spent at 80.32% and Operating Expenses at 34.06%.

Unfortunately, the November & December reviews will come after the close of the year. However, all budget expenditures are within approved budget range and will not need any budget amendments.

WA State Auditor: We have tentatively set the date for the entrance conference for Thursday December 17<sup>th</sup> at 1:30. It will either be a Microsoft Teams meeting or a phone call. The PowerPoint will be sent out ahead of time in case we end up calling in. Jeremy has expressed interest in attending and all board members will get the emailed information.

Open Public Meeting Act: I have now received 3 certificates of completed OPMA training so I will resend out a webinar link for everyone to complete. If you already have completed this training with your own organizations you can send me the certificate and that will meet the requirement.

BIAS Blitz: I completed the BIAS blitz trainings last week and each one of them were great. The subject was a variety of year end reporting items.

**TECHNICAL SERVICES REPORT**: The Technical Services Manager, Dean Hane, provided updates to the Technical Services Report.

#### Radio System:

Coverage Redesign: The radio coverage reconfiguration project has not had much work completed since we last met but the TAIT organization has reviewed and validated the design. There are some areas that need to have better coverage so we are going to recalibrate the radios and then conduct some drive testing next week. At this point we cannot sign off on the project as some areas need to be better.

Programming: The radio programming at the Sherriff's office is nearly complete, the Bureau was completed yesterday and we will program Grant County Fire Dist. #5 next week.

WSP: Continued discussion with WSP about joining on our radio system. They want more coverage and interoperability with our law agencies. We will not dispatch them but they will just be using our infrastructure.

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TRT: We have provided about \$25,000 worth of equipment, including a mobile repeater, to improve their ability to operate both internally and with outside agencies.

Jail Command Staff: We are continuing to work on bringing the jail command staff onto the MACC radio system which will happen next year. This will make inmate transfers and booking much easier in the field.

911 Phone System: The new phone system replacement project is underway with cutover expected January 28<sup>th</sup>. This project has been on hold since last spring due to Covid.

Spillman: The latest patch has been a disaster and this is a big problem. Their support is terrible both with answers and responses. Gerrit is swirling as dealing with them has been very difficult. It is time to look at something else. We will talk about that later in the agenda.

Goals: We had many goals that were not completed this year so we have moved many of them to next year.

**PERSONNEL COMMITTEE**: No Meeting-Nothing to Report

**EXECUTIVE COMMITTEE**: Dwight commented on the meeting to say that the committee met, talked and approve of the direction we are going.

**FINANCE COMMITTEE**: No Meeting-Nothing to Report.

#### **TAC REPORTS:**

Law TAC: Nothing to add to the printed draft minutes in our packets.

Fire/EMS TAC: Nothing to add to the printed draft minutes in our packets.

#### **UNFINISHED BUSINESS:**

1.

#### **NEW BUSINESS:**

1. Motorola/Spillman-exploratory committee to look at options-Kieth:

Spillman has never been perfect but since they have been bought out it has gotten worse. Knowing not every system will meet all of our needs I think it is time to create a committee and look at the options.

Dean added he has thought about what does the committee would look like-who are the candidates. We have many components; CAD, the Jail, Records, all the interfaces and state link services to name a few. We need people on the committee who can evaluate with an open mind and focus on the details of the task. There are considerations such as service, support and the product problems. We have many interfaces to consider such as; Ispy, Vines, inmate roster, records, court actions, prosecutors office etc. We need people who can give of their time. It will take time and work to do a good job. We need a sharp and open team who are flexible.

Dean and Gerrit have talked with one company and the person they spoke with formerly worked for Spillman. He was honest about their product being better in some areas and not as good in others. There are basically 4 companies we would need to: evaluate them, come to a conclusion and make a recommendation. The recommendation could be an

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RFI, RFP or do nothing. There will be those that will want to stay with Spillman because it is comfortable and they do not like change. We will have to work through all of that.

Keith said he felt Dean was spot on so the next step is getting the names to Dean of people we think would be good on the team. Dean said he felt about 7-8 people would be good and they should be subject matter experts.

Dwight said he felt a smaller committee initially and as we explore the modules maybe bring others in for a period of time. Dean agreed saying he could see adding to the core group. Ultimately there will be tradeoffs and not everyone will be happy so it will be up to their leadership to get them on board.

#### 2. Portable Radio Replacement-Dean:

MACC has funds available and would like to put it to use to benefit all user agencies. How everyone can benefit? We think the answer is purchasing portable radios. The ones we originally purchased for the agencies are 8 years old, not repairable and won't be supported by 2022. There have been 2 new generations since we bought ours. I bought one recently to test and it is a pretty good radio.

I have given some thought to how many MACC might buy and it ultimately will all depend on the cost. We could replace 50%, 75% or 100% of an agency's radios. Or maybe, we replace the ones we originally bought, so a 1 for 1 replacement. The new radios have location services and maybe that is the end goal of this purchase.

In 18-24 months, we will be looking at a CAD replacement and I want to be in a good financial position when that time comes.

Kevin mentioned that he has been slowly buying new radios for new staff.

Tony feels the newer technology is better. If we replace them all then we won't have firmware issues. I have ordered a new one and a new Kenwood also to try.

Keith likes the idea and whether it ends up 1 for 1, 50% or 75% he supports it.

Dwight said that sounds like enough in favor to move forward.

Dean said he is getting with TAIT on numbers and then the agencies to sort out the peripheral needs.

#### Policies:

1. None

**Motion made and seconded to adjourn the board meeting. m/s (Siebert/Fuhr.) Meeting adjourned at 09:34 hours.**

Agenda items for the January 14<sup>th</sup> 2020 Board Meeting.

1. Elect Board Chairman & Vice Chairman
2. Review Board Member Committee Assignments

Christal White, Financial Services Manager