

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

January 14th, 2021

The Multi Agency Communications Center (MACC) Board of Directors met via teleconference on January 14th, 2021. Chairman Jeremy Burns called the meeting to order at 09:02 am.

Board Members present on the teleconference were:

Jeremy Burns	Grant County Fire Chiefs & Commissioners
Dwight Vander Vorste	EMS Emergency Medical Council
Tom Jones	Grant County Sheriff's Office
Kieth Siebert	Grant County Police Chiefs
Kevin Fuhr	Largest City or Town-City of Moses Lake
Rob Jones	Grant County Commissioners

Others present were:

Ken Jones	Grant County Sheriff's Office
D.T. Donaldson	MACC
Dean Hane	MACC
Christal White	MACC

PUBLIC COMMENTS: Jeremy welcomed new Commissioner Rob Jones to the MACC Board.

CONSENT AGENDA: Motion was made to accept the Consent Agenda. m/s (Tom Jones/Siebert) Consent Agenda approved.

ELECTION OF BOARD CHAIRMAN & VICE CHAIRMAN for 2021:

Chairman Jeremy Burns called for nominations for the Chairman and Vice-Chairman of the MACC Board for 2021. Tom Jones nominated Jeremy Burns for Chairman and Dwight Vander Vorste for Vice-Chairman. No further nominations were made and they both accepted.

Motion made and seconded to nominate and elect Jeremy Burns as the 2021 MACC Board Chairman and elect Dwight Vander Vorste as the 2021 MACC Board Vice Chairman. m/s (Jones/Siebert). Motion approved.

MACC BOARD COMMITTEE MEMBERSHIP: The standing MACC Board Committees membership for 2020 was reviewed to fill the two vacancies for 2021. Kieth Siebert was suggested for the Finance Committee vacancy and after some discussion he accepted. Kevin Fuhr said he was interested in the Personnel Committee position and with no other interest the group accepted.

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MACC Board REPORTS:

ACTIVITY REPORT: The Director, D.T. Donaldson, reviewed the Director's Activity Report.

Staffing: The newly hired dispatcher resigned at the end of December citing personal reasons. We have moved to the next dispatch applicant who has completed the hiring process and will start February 1st.

I have scheduled one on one meetings with all the dispatchers in the month of February to check in with them now that I have been here 6 months. One of the themes I heard last time I met with them was they wanted peer support program which I have identified as a goal for this year.

We have had multiple staff out sick with 1 of those testing positive for Covid. That brings the number to two employees who have tested positive for Covid.

Labor-Management: We had our first meeting to talk about a variety of topics. One thing we worked on was clearing up the language for mandatory overtime. In the past MACC has not had to assign mandatory overtime very often but we have had to a few times lately and the language in the contract is not very clear.

Arbitration Hearing: the hearing scheduled for this week was delayed due to administrative issues.

FINANCIAL REPORT: The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The December 2020 distribution was \$210,773.67. The year to date is \$2,534,958.89. The forecast for next year is up 5% which is phenomenal. I still cannot believe how much sales tax has been up this year through all the tough economic times.

Cash balances: All of the ending account balances were provided as of November 2020. It was pointed out that all of MACC's taxes are collected at Grant County and held in a fund where it is distributed to MACC on a reimbursement basis. During the current audit the auditor dove into this area pretty thoroughly and noted it as an unusual relationship between MACC and Grant County. Ultimately the WA State Auditor's Office decided it was appropriate due to the fact that Grant County reports both this revenue and the bond debt.

Income Statements: The Income Statements were reviewed for November 2020.

The User Fee Income Statement was reviewed and the result was 83.95% of the budget was spent and 91.67% of the year has elapsed. Staffing Expense is spent at 86.69%, Operating Expenses at 65.34%.

The E911 Income Statement was reviewed and the result was 72.48% of the budget was spent. Staffing Expense is spent at 72.17% and Operating Expenses at 73.36%.

The Sales Tax budget is spent at 41.80%. Staffing Expense is spent at 89.44% and Operating Expenses at 35.74%.

WA State Auditor: We have the exit conference today at 2pm and I believe the material was sent out to all the board members.

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Dwight mentioned that only 3 board members can participate otherwise it is a special meeting. After some discussion Jeremy and Kevin will attend.

The WA State Auditor has implemented some changes for the county in the way they report special purpose districts. That will result in MACC not getting the detailed revenue and expenditure reports we have always gotten in the past.

End of the year: It has been a flurry of activity with so much going on. The 2021 salary schedule was implemented with raises and the W-2's have been completed and distributed.

TECHNICAL SERVICES REPORT: The Technical Services Manager, Dean Hane, provided updates to the Technical Services Report.

Radio System:

Programming: The radio programming in the field is continuing and moving along nicely.

WSP: The Basin detachment now has 8 MACC channels programmed in their portable and mobile radios for interoperability. This will be good for the law personnel.

Grant County Jail Command Staff: We are continuing to work on bringing the jail command staff onto the MACC radio system which will happen in the next 60 days.

Portable Radio Replacement: We are continuing the discussion with the vendor for user agency portable radio replacement and expect that to occur at some point this year.

911 Phone System: The 911 phone system replacement project is underway with cutover early on January 27th. We will staff the backup starting on the night of January 26th. This is the fourth telephone system cutover we have done in the last 5-years. The operations staff has the schedule ready and the equipment has been installed.

CAD Evaluation Committee: We have assembled the team of 14 members and sent out the introduction of the information. Gerrit and I did some work to identify the framework. This committee meetings will more than likely last for several months starting in February. We have framed the work to look at the following:

1. What we have now?
2. What we need?
3. Where do we want to go?

We have no preconceived notions of the outcome.

Kevin asked if any of the agencies have rumors going around that we are replacing Spillman?

Dean said he can see how it would be easy to get there but we are a long way from that. We need to put that out collectively. This committee has a role of evaluation and recommendation. We could stay right where we are at. There are probably only 3-4 vendors that are capable of meeting the requirements and choosing any of them will have tradeoffs. For example, they could have a strong CAD and weak records component. Or healthy jail module and weak CAD.

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Kevin said he drafted an email to his people to end the rumors and speculation.

PERSONNEL COMMITTEE: No Meeting-Nothing to Report

EXECUTIVE COMMITTEE: No Meeting-Nothing to Report

FINANCE COMMITTEE: No Meeting-Nothing to Report.

TAC REPORTS:

Law TAC: No Meeting-Nothing to Report.

Fire/EMS TAC: No Meeting-Nothing to Report.

UNFINISHED BUSINESS:

- 1.

NEW BUSINESS:

- 1.

Policies:

1. None

Motion made and seconded to adjourn the board meeting. m/s (Tom Jones/Fuhr.) Meeting adjourned at 09:22 hours.

Agenda items for the February 11th 2021 Board Meeting.

- 1.
- 2.

Christal White, Financial Services Manager