

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

March 11th, 2021

The Multi Agency Communications Center (MACC) Board of Directors met via teleconference on March 11th, 2021. Chairman Jeremy Burns called the meeting to order at 09:00 am.

Board Members present on the teleconference were:

Jeremy Burns	Grant County Fire Chiefs & Commissioners
Tom Jones	Grant County Sheriff's Office
Dwight Vander Vorste	EMS Emergency Medical Council
Kieth Siebert (in person)	Grant County Police Chiefs
Kevin Fuhr	Largest City or Town-City of Moses Lake
Rob Jones	Grant County Commissioners
Kristine Shuler	Grant County Cites & Towns

Other's present were:

Ken Jones	Grant County Sheriff's Office
D.T. Donaldson	MACC
Dean Hane	MACC
Christal White	MACC

PUBLIC COMMENTS: Jeremy thanked Tammy Hewlett for her 24 years of service to MACC on behalf of himself, the MACC Board and the First Responders. He wished her good luck with her new job and said they will miss the voice on the other side of the radio. The other board members chimed in to agree.

CONSENT AGENDA: Motion was made to accept the Consent Agenda. m/s (Tom Jones/Siebert) Consent Agenda approved.

MACC Board REPORTS:

ACTIVITY REPORT: The Director, D.T. Donaldson, reviewed the Director's Activity Report.

Staffing: Tammy is departing MACC after 24 years to take another job and we wish her well. We are working on the transition plan by adjusting work duties and schedules for the supervisors. We will be utilizing some 12 hour shifts to get better night coverage as we temporarily move to two supervisors instead of three. Tammy was the training coordinator and with someone in training we will need to make sure that we have a good plan in place.

We will be conducting an internal recruitment process to fill the supervisor vacancy. That will create the need to conduct an external dispatch recruitment. The dispatcher recruitment could create the opportunity to utilize the over-hire principle to hire two dispatchers. This would be if we had good candidates and to account for the long training period, high trainee attrition rate and the normal turn-over rate.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

I completed one-on-ones with all the dispatchers. There were not any significant issues and they feel their workload is manageable. Some did feel the need to continue the additional staffing between 1000-1400 each day.

A couple labor-management discussions resulted in a signed MOA for the use of exercise equipment. The proposed/sample MOA related to 12-hour shifts is currently being reviewed by the union.

The new dispatch trainee is progressing appropriately.

FINANCIAL REPORT: The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The February 2021 distribution was \$243,810.53. The year to date is \$461,901.61.

Cash balances: All of the ending account balances were provided as of January 2021. The User Fee cash balance has dipped a bit after payments in January which included; Motorola/Spillman, the State Auditor, Insurance and increased legal costs. This is normal to have large payments in the first month of the year.

Income Statements: The Income Statements were reviewed for January 2021.

The User Fee Income Statement was reviewed and the result was 8.19% of the budget was spent and 8.33% of the year has elapsed.

The E911 Income Statement was reviewed and the result was 21.52% of the budget was spent. This budget pays many of the maintenance items-including Motorola and as a result is overspent.

The Sales Tax budget is spent at 2.81%.

The Grant County Treasurer sent out updated reports for January due to some mistakes noticed in the first batch that were sent out. I will be reviewing them and reporting back as needed.

Overtime is spent at 40% for Jan-March while 25% of the year has elapsed. We will keep an eye on it but may need to amend the budget as the year progresses.

TECHNICAL SERVICES REPORT: The Technology Services Manager, Dean Hane, provided updates to the Technical Services Report.

Radio System Redesign: We have tested the antennas that were replaced as part of the fix for the coverage issue and they failed. TAIT will replace the antennas the first part of April. There was also the issue of MACC not hearing calls which seems to be solved with the controller software upgrade. This issue is not closed.

Radios: MACC has ordered radios for the jail which should be here the middle of April. There are 60 units and will paid for in the sales tax budget.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

I will be at the LAW and Fire/EMS TAC meetings next week to discuss portable radio replacement. We have had some preliminary discussions but will need to nail down the number of radios. This project could be 2.5 million for radios and licenses depending on what we decide.

911 Phone System: The 911 phone system replacement project has been completed.

CAD Evaluation Committee: There is a lot of effort by the committee as they are exploring other CAD options. They were formed in late January and started meeting weekly in February. We have talked to vendors and consultants and have demos scheduled March 23rd-April. Some will be virtual and some will be on-site. There are no short cuts, no silver bullets and not everyone will be happy. However, not everyone is happy now.

Gerrit has weekly calls with Motorola to try and solve problems. We have moved back to the old dispatch screens as they are more stable.

We had a meeting with a 3rd party Spillman support agency, who confirmed that the problems we are having are not memory issues. It could be an application issue but it is not hardware.

Spillman knows we are shopping and they have asked what they can do to make things better. They have been told they can send someone here to take care of the problems we are having. They are considering it.

PERSONNEL COMMITTEE: No Meeting-Nothing to Report

EXECUTIVE COMMITTEE: No Meeting-Nothing to Report

FINANCE COMMITTEE: No Meeting-Nothing to Report.

TAC REPORTS:

Law TAC: No Meeting-Nothing to Report.

Fire/EMS TAC: No Meeting-Nothing to Report.

UNFINISHED BUSINESS:

1.

NEW BUSINESS: Addition the Agenda:

1. Cell Phone Stipend: MACC is looking at providing a cell phone stipend in lieu of a cell phone for interested administrative staff. This would give an option to staff who do not want to carry two phones. Jeremy shared the City of Ephrata's policy and we would like to propose a \$50 stipend. The benefit to MACC would be no equipment costs going forward for the staff that accept the stipend.

Several board members offer the same thing to their staff and were okay with the idea.

Rob Jones asked if MACC was subject to the public records laws. He brought up that this might mean that a public records request could be made for something on a personal cell phone. We would need to address this in the policy.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

Policies:

1. None

Motion made and seconded to adjourn the board meeting. m/s (Fuhr/Siebert.) Meeting adjourned at 09:20 hours.

Agenda items for the April 8th 2021 Board Meeting.

1. Cell Phone Policy
- 2.

Christal White, Financial Services Manager