

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

December 9th, 2021

The Multi Agency Communications Center (MACC) Board of Directors met on December 9th, 2021. Chairman Jeremy Burns called the meeting to order at 09:01 am.

Board Members present were:

Dwight Vander Vorste	EMS Emergency Medical Council
Jeremy Burns	Grant County Fire Chiefs & Commissioners
Kevin Fuhr	Largest City or Town-City of Moses Lake
Rob Jones	Grant County Commissioners
Tom Jones	Grant County Sheriff's Office-Called in

Other's present were:

Tony Leibel	Grant County Fire Dist. #3
D.T. Donaldson	MACC
Christal White	MACC
Gerrit Klein	MACC
Ken Jones	Grant County Sheriff's Office-Called in

PUBLIC COMMENTS: None

CONSENT AGENDA: Motion was made and seconded to accept the Consent Agenda. m/s (Fuhr/Vander Vorste) Consent Agenda approved.

MACC Board REPORTS:

ACTIVITY REPORT: The Director, D.T. Donaldson, reviewed the Director's Activity Report.

Staffing: A dispatcher who previously worked at MACC is returning as a regular full-time dispatcher in January.

Lead Dispatchers: We are better defining the role of the Lead Disptchers to enhance accountability and the chain-of-command.

All Staff Meeting: We will have a mandatory all-staff meeting in January. One thing that we will discuss will be schedule options for 2023. Now that we have been on 12-hour shifts for six-months it should be a good discussion. We are using 2022 as a rebuilding year so we will have more schedule options for 2023. Chief Linn will be presenting empowerment for dispatchers. Then we have the CAD replacement project update to discuss and answer any questions.

Public Outreach: We participated as a sponsor in the Cocoa for K-9 fundraising event. We had a dispatcher and a supervisor at the event. While at the event the supervisor made contact with a WSP dispatcher that might be interested in lateraling to MACC.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

Hiring Bonuses: A chart with various west side of the state agencies offering a signing bonus for mostly lateral dispatchers was reviewed. Many of the bonuses do not have staggered payments or any stipulations attached as to how long the dispatcher must stay employed.

Kevin Fuhr shared that Moses Lake Police Dept has been offering bonuses to lateral police officers for awhile now and he is not sure how effective it is. He feels most of the lateral hires were coming here for another reason-not for the bonus.

FINANCIAL REPORT: The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The November 2021 distribution was \$258,552.73.

The year to date is \$2,733,211.69. The distribution is slightly higher than last year and after next months distribution we will finish the year close to \$3M.

Cash balances: All of the ending account balances were provided as of October 2021.

The budget hearing to amend the Grant County Fund 135 budget for the \$2.5M purchase of user agency radios is December 28th.

Income Statements: The Income Statements were reviewed for October 2021.

The User Fee Income Statement was reviewed, and the result was 68.62% of the budget was spent and 83.33% of the year has elapsed. Staffing was spent at 69.93% with one-line item-Overtime-overspent.

The E911 Income Statement was reviewed, and the result was 89.00% of the budget was spent. Staff expense was spent at 96.05%. The budget amendment we will look at in New Business will adjust the salary and benefits line items in this budget.

The Sales Tax budget is spent at 61.63%. There are multiple line items overspent but the budget is still within the percentage of the year that has elapsed.

Kevin asked about next years minor equip/small tools budget. This year it is spent at 55.49%. Christal will take a look and see how it is budgeted for 2022.

Staffing: We were set to bring two dispatchers on in January but one of them has dropped out. I have reached out to two others who had expressed interest in the past. The trainers feel that having two trainees in the class is optimal.

TECHNICAL REPORT: The Technical Services Manager, Gerrit Klein, reviewed the Technical Services Report.

Radio System: Racom is continuing their work of site maintenance. Five of twelve of the sites are completed. As part of this project, they are removing older equipment which is in need of maintenance or repair. The turn around time for repairs and ordering new equipment is significantly longer with supply chain back log.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

Automatic Fire Paging: iSpyFire auto paging was taken offline due to paging issues. It has been reactivated and Avtec, the console vendor, is monitoring the logs. We do know that the console equipment is older and considered obsolete by the vendor and the software is 13 versions behind. Also, iSPy is running on older servers. Avtec is in line for a console refresh which should help with iSpy and the radio problems. The equipment shipped this week but we are probably 6-weeks out from the installation.

LTE/LMR Project has begun with TAIT. We are awaiting a hardware device and once that is received and installed, we can begin testing the system.

CAD Project: National Public Safety Group (NPSG) was on site to validate the work that was done in phase one. During the process they developed the RFP requirements which we will receive a draft copy of for our review.

Portable Radio Project: The radios are moving out. We have discovered a problem with the firmware on the law radios as it relates to the emergency button activations. TAIT has released a new version of firmware which has been tested and seems to fix the problem. This means any law radios that have already been distributed will need to be re-programmed. I will be in contact with the law agencies to schedule the programming.

Network Connectivity Hardening: In preparation for a move to a cloud native CAD we have ordered and installed the cellular router as a backup internet connection.

Jeremy asked if it had been tested for failover? Gerrit stated that it will be a dynamic fail over test and we are currently working with the vendor for configuration and determining speed.

Ken Jones asked about the Sheriff's Office radio accessories. Gerrit will reach out to him,

PERSONNEL COMMITTEE: No Meeting-Nothing to Report.

EXECUTIVE COMMITTEE: No Meeting-Nothing to Report.

FINANCE COMMITTEE: No Meeting-Nothing to Report.

Law TAC: Meeting November 18th, 2021-nothing further to add.

Fire/EMS TAC: Meeting November 18th, 2021-nothing further to add.

UNFINISHED BUSINESS:

1. None

NEW BUSINESS:

1. Resolution 02-2021-2021 Budget Amendment-Christal stated this budget amendment is for the sole purpose of moving salary and benefit money between the User Fee and E911 budgets and the net impact is zero. It brings no additional revenue into the budget.

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

Resolution 02-2021 Budget Amendment: Motion was made and seconded to approve the 2021 Budget Amendment. m/s (Vander Vorste/Fuhr) Resolution 02-2021 approved.

Policies:

1. None

Agenda items for the January 13th, 2022, Board Meeting:

1. Election of MACC Board Chairman & Vice-Chairman

Motion made and seconded to adjourn the board meeting. m/s (Fuhr/Jones.) Meeting adjourned at 09:31 hours.

Christal White, Financial Services Manager