

# MULTI AGENCY COMMUNICATIONS CENTER

## BOARD OF DIRECTORS MEETING

May 12th, 2022

The Multi Agency Communications Center (MACC) Board of Directors met on May 12th, 2022. Chairman Jeremy Burns called the meeting to order at 09:00 am.

Board Members present were:

Dwight Vander Vorste	EMS Emergency Medical Council
Jeremy Burns	Grant County Fire Chiefs & Commissioners
Tom Jones	Grant County Sheriff's Office-Phoned In
Kieth Siebert	Grant County Police Chiefs-Phoned In
Kristine Shuler	Grant County Cities & Towns
Kevin Fuhr	Largest City or Town-City of Moses Lake
Rob Jones	Grant County Commissioners-Phoned In

Other's present were:

D.T. Donaldson	MACC
Christal White	MACC
Gerrit Klein	MACC

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:** Motion was made and seconded to accept the Consent Agenda. m/s (Fuhr/Shuler) Consent Agenda approved.

### MACC Board REPORTS:

**ACTIVITY REPORT:** The Director, D.T. Donaldson, reviewed the Director's Activity Report.

Staffing: One of the trainees successfully certified as a dispatcher. It has been 3-years since we have had a dispatcher release from training and stay employed. We currently have two trainees on the floor training, two applicants with conditional offers and will open another recruitment in June or July.

Schedule: Next month we will be moving to a modified 12-hour schedule, which consists of three 12-hour shifts and one four-hour shift per week. One of the Lead Dispatchers devised the schedule. To help fill the gaps with staffing the supervisors are working the floor.

CAD: Gerrit will discuss the CAD project during his Technical Services Report. We have finished the demos and the consultant, and the CAD committee are assisting with the selection. As part of the transition to the new CAD system we have Resolution 02-2022 in unfinished business to address the CAD funding. We will also need to update our contracts with AMR and Protection 1.

SB 5555: Recognized dispatchers as first responders and introduces a certification process. It is not expected to be much of a change because MACC already voluntarily follows the current state training program.

## MULTI AGENCY COMMUNICATIONS CENTER

### BOARD OF DIRECTORS MEETING

The contract for Professional Services with Dean Hane is being adjusted to 50% for 4-months and then will be cut again to 25% for 2-3 months until it is phased out.

**FINANCIAL REPORT:** The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The April 2022 distribution was \$222,318.16. The year to date is \$937,629.17.

Cash balances: All of the ending account balances were provided as of March 2022.

Income Statements: The Income Statements were reviewed for March 2022.

The User Fee Income Statement was reviewed, and the result was 26.03% of the budget was spent and 25% of the year has elapsed. Staffing was spent at 26.02%.

The E911 Income Statement was reviewed, and the result was 33.54% of the budget was spent. Staff expense was spent at 17.30%.

The Sales Tax budget is spent at 14.17%. There are multiple line items overspent but the budget is still within the percentage of the year that has elapsed.

The MACC budget group has scheduled a meeting to start the preliminary planning for the 2023 budget.

The 2021 MACC Annual Report has been completed, reviewed, and filed. I will share it at next month's meeting for your review.

The move to bi-weekly paydays started a little rough with a small transition payday that accounted for days already paid in March and a short cycle for April. The pay periods end on Sundays and paydays are every other Friday. The increase to the payroll fund will allow more float in the account to allow for board meeting reimbursement approval timing differences. The schedule now serves as the timesheets and has reduced the amount of time it takes to complete a payroll.

**TECHNICAL REPORT:** The Technical Services Manager, Gerrit Klein, reviewed the Technical Services Report.

**Radio System:** Racom has completed site repairs discovered through last year's preventative maintenance cycle and as a result, we discovered multiple VHF radio components broken which are no longer covered by warranty. Since the VHF equipment is out of warranty and expensive to maintain we have asked Racom to come up with options to begin sunsetting our VHF radio system.

MacDonald – Miller HVAC spring site maintenance has been completed. The next maintenance will be in the fall. MACC Technical Services staff are also doing maintenance at all radio sites.

Legacy Power will be starting the yearly Generator Maintenance cycle within the next two or three weeks.

## MULTI AGENCY COMMUNICATIONS CENTER

### BOARD OF DIRECTORS MEETING

**Stancil Site Logging Recorder:** We are still having challenges with the Stancil logging recorder (SLR) software. We were unable to transfer the SLR to a virtual platform as initially planned. Radio traffic is currently being recorded on the old analog server that is being phased out. We are continuing to work with Avtec to make the transition to IP based SLR.

**Avtec Scout Console Update:** This project is presently on hold awaiting the conversion of the SLR to IP and digital. Tentatively scheduled to resume on May 16th, 2022.

**Fire/EMS Dedicated Paging Channel:** The Fire TAC requested we begin research and plan to migrate from paging fire and medical calls over Fire 1 and Fire 2, to paging calls out over a dedicated, one-way- tone voice channel. This channel would not facilitate communications between field units and MACC, only tones. From a technical standpoint, MACC can accomplish this. We are going to repurpose the Fire Training channel to support this function. No implementation date has been established at this time. The special TAC report submitted to the board for review.

**CAD System:** The RFP for Public Safety Software Solution Demos have been completed. MACC selected two finalists for our next CAD System: 365Labs & Hexagon. RFP demos were held at MACC 911 with National Public Safety Group (NPSG), The CAD Committee and MACC staff in attendance. NPSG and MACC 911 are currently reviewing the RFP's, Demonstrations, Technical Evaluations and will be proceeding forward with a formal selection.

**APCO Intellicom:** APCO demonstrated the Intellicom software to both the Law and Fire TAC's. Both groups were in support of transitioning our current call taking protocol set to APCO Intellicom. MACC is currently reviewing the use terms and conditions. We are planning on rolling out for production with our new CAD system next year. The special TAC Meeting reports submitted to board for review.

#### **Technical Services Generally:**

**Mobile Radio Updates:** MACC Technical Services is contacting each agency and updating their mobile radios. The goal is to complete one agency each week until we are done. So far 14 agencies have been completed.

**LTE over LMR:** Based upon the five-week timeline we were given by TAIT to be ready to implement, we are expecting work to resume next week.

Jeremy commented that the Board recognizes the work being done and notices that things are busy here at MACC.

**PERSONNEL COMMITTEE:** No Meeting-Nothing to Report.

**EXECUTIVE COMMITTEE:** No Meeting-Nothing to Report.

**FINANCE COMMITTEE:** No Meeting-Nothing to Report.

**Law TAC:** Nothing to add to the report.

**Fire/EMS TAC:** Nothing to add to the reports.

## MULTI AGENCY COMMUNICATIONS CENTER

### BOARD OF DIRECTORS MEETING

#### **UNFINISHED BUSINESS:**

1. Resolution 02-2022: Change User Agency Fee Model and Add User Agency CAD Fee

D.T.-refreshed the conversation from the last board meeting with the reason for the resolution-to change the current User Fee Billing Model. The Proposed Call For Service (CFS) and the Proposed rate with the CAD fee for the law agencies. The model assumes MACC needs a set amount to operate and allocates a percentage to the agencies based on CFS. The Law Agencies would pay 76% and the Fire & EMS Agencies 24%. The overall amount would increase by 2% per year.

The CAD cost would be paid 50% by MACC and 50% by the law agencies (there may come a time when Fire and EMS Agencies share the cost as well) at a rate of \$800-\$1000 per user annually. MACC would pay the entire bill in 2023 to give the agencies time to prepare their budgets for 2024.

The new CAD will automate much of the work we are all doing now. For example, when an officer does a traffic stop the CAD will already know where the officer is and set up the call. It is more efficient, more powerful and more expensive.

Kevin asked if something had been sent out so he could see the difference the change would make to his agency. D.T. & Jeremy said spreadsheets had been sent out before the last board meeting. We talked about the change at the last board meeting.

**Motion made and seconded to approve Resolution 02-2022 Change User Agency Fee Model and Add User Agency CAD Fee. m/s (Shuler/Vander Vorste.) Motion approved.**

#### **NEW BUSINESS:**

1. None

#### **Policies:**

1. None

Agenda items for the June 12th, 2022, Board Meeting:

- 1.

**Motion made and seconded to adjourn the board meeting. m/s (Fuhr/Vander Vorste.) Meeting adjourned at 9:34 hours.**

Christal White, Financial Services Manager