

MULTI AGENCY COMMUNICATIONS CENTER

BOARD OF DIRECTORS MEETING

March 9, 2023

The Multi Agency Communications Center (MACC) Board of Directors met on March 9th, 2023. Chairman Jeremy Burns called the meeting to order at 9:00 am.

Board Members present were:

Dwight Vander Vorste	EMS Emergency Medical Council
Jeremy Burns	Grant County Fire Chiefs & Commissioners
Joey Kriete	Grant County Sheriff's Office
Ryan Cox	Grant County Police Chiefs
Kristine Shuler	Grant County Cities & Towns-Phoned In
Dave Sands	Largest City or Town-City of Moses Lake
Rob Jones	Grant County Commissioners-Phoned In

Other's present were:

Eric Linn	Royal Slope Fire & EMS
Ryan Green	Quincy Police Department
Chris Dodds	Bureau of Land Management Law Enforcement-Phoned In
Allison Williams	City of Moses Lake
Rich Huebner	City of Moses Lake
Chris Baker	Grand County Fire Dept. #7
D.T. Donaldson	MACC
Christal White	MACC
Amanda Scott	MACC
Gerrit Klein	MACC

PUBLIC COMMENTS: Allison Williams, Moses Lake City Administrator, addressed the group to ask for a letter of support from MACC for a Solar Energy Grant with the Dept of Commerce. She went on to explain how the City of Moses Lake has many public spaces that lack backup power supplies and are not energy efficient. They are looking at solar array & storage as backup power for facilities. The Civic Center, for example, once equipped with backup solar power could be a backup EOC in the case of disaster. The city is building a new police station, but the old station could operate as a public computer lab classroom or something similar once equipped with backup power. We are asking for MACC and Grant County Emergency Managements support as we move forward with the grant.

Jeremy spoke on behalf of the board saying it sounds like a great idea for MACC to support. D.T. said he does plan to write the letter of support.

CONSENT AGENDA: Motion was made and seconded to accept the Consent Agenda. m/s (Kriete/Sands.)
Consent Agenda approved.

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MACC Board REPORTS:

ACTIVITY REPORT: The Director, D.T. Donaldson, reviewed the Director's Activity Report.

Staffing: We had two new dispatchers start this week. One of them is a lateral from Oregon. We plan to conduct another round of interviews for dispatch candidates later this month. We have 16 certified dispatchers, and the board has approved 22 so we would like at least to get to 18, 19 or 20.

We celebrated Becky Stokoe who had her 25th year anniversary at MACC last week.

Lead dispatch, Brandy Elizalde, has certified with the state to teach the Telecommunicator I course. She will be hosting and on-site class for seven of our dispatchers later this month. This saves MACC all the travel expenses associated with having to send dispatchers out to training. The class is not required by the state at this time, but I feel it is likely that it will be in the future.

Summer Mann received a stork award for delivering a baby. This is her second award which is often a once in a career event. The definition of a stork award is when the dispatcher delivers a baby before help arrives.

At the end of this month MACC is hosting a workshop by Adam Timm, a popular 911 consultant whose focus is on improving 911 center culture. WCIA is paying for approximately half of the cost.

We will be celebrating Telecommunicator Week April 9th through 15th.

FINANCIAL REPORT: The Financial Services Manager, Christal White, provided updates to the financial report.

Emergency Communication Sales and Use Tax: The February 2023 distribution was \$270,322.98. The year to date is \$613,590.21. As a follow up to last month's question about January's large sales tax distribution from Darryl Pheasant, Grant County Treasurer, the largest payments came from activity in Quincy. I would guess it was for all the Data Center new construction and upgrades. The large January distribution was from November collections.

Cash balances: All of the ending account balances were provided as of January 2023. The site rent collections are from Grant County PUD. The Bond reserves are for the two bonds MACC has outstanding. The first was for the radio system and the second was the new dispatch center. The outstanding combined debt balance is 10 million dollars.

Income Statements: The Income Statements were reviewed for January 2023.

The User Fee Income Statement was reviewed, and the result was 8.76% of the budget was spent and 8.3% of the year has elapsed.

The E911 Income Statement was reviewed, and the result was 16.94% of the budget was spent. In this budget Spillman Maintenance of \$138,446.94 was paid in January. I know many of you pay Spillman Maintenance as well and we are hopeful this will be the last year.

The Sales Tax budget is spent at 3.99%. This budget accounts for the bond payments and all the capital equipment.

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We have a purchasing policy we will look at later in the agenda. It has been updated as a result of the recent audit finding.

TECHNICAL REPORT: The Technical Services Manager Gerrit Klein, reviewed the Technical Services Report.

Radio Site Maintenance: We have the site generator maintenance in progress and the battery work at the sites to be finished up within the next few weeks.

Radio System: We are waiting to get the project manager contact information from the TAIT project team in regard to our system maintenance and overhaul. Law Emergency, Fire Emergency, Secure, TRT, INET and MLPD TAC are now available via LTE over LMR.

We are waiting on more licenses from Tait and their vendor. The MOUs are being sent out to subscribers.

We have started conversation with Avtec regarding the mobile dispatching platform. Cloud radio dispatching will give us the ability to dispatch from anywhere there is an internet signal.

CAD 365Labs Project: The platform configuration is in progress. The users now have the ability to log into the staging environment and get their first looks. The account management presently rests with agencies and their IT vendors. However, if you want MACC to manage the accounts, contact Gerrit.

We will have an informal “first cut” training for Dispatch and Law Enforcement on March 15th at 07:00 hours. It is not a training class, more of a product overview with the people who use it. I will send the link to the board. The goal is to have the system online by May. From May through September users and dispatchers will train and interact. We will go live in the September/October timeframe.

911 Phone System Problems: We requested a root cause analysis from Intrado support in regards to a “critical error” notification and were advised that support will not do a root cause analysis and instead they reset the notification lamps. We notified the client services manager.

Artic Wolf Onboarding: We are working through a checklist to be considered fully integrated with the network security solution. This project will be closing soon.

MACC Network Refresh: We are planning a network refresh in 2024. The last one was done in 2016 and we should be refreshing the network every 4 - 5 years. The plan is to have a cost for the project in time for next year’s budget.

2023 GIS Outlook: There will be a lot of GIS work this year with all the new construction in Moses Lake and Quincy. As the weather is improving, we will be out collecting GIS data. Nathan and I are testing a new GIS software platform to see if it will work better for us. We are also evaluating the opportunity to expand our offerings at some point to mapping buildings and building footprints.

Cyber Attacks: There has been an increase in cyber attacks both phishing and ransom ware. This has been a record-breaking year and they are targeting community infrastructure. The biggest threat comes from your employees. It just takes one click on a suspicious email to cripple your systems.

PERSONNEL COMMITTEE: No Meeting-Nothing to Report.

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EXECUTIVE COMMITTEE: No Meeting-Nothing to Report.

FINANCE COMMITTEE: No Meeting-Nothing to Report.

Law TAC: No Meeting-Nothing to Report.

Fire/EMS TAC: No Meeting-Nothing to Report.

UNFINISHED BUSINESS:

1. Police Chief of Grant County MACC Board selection. D.T. stated he had not heard from the group officially. Ryan Cox is the alternate board member, and he is not aware of the final vote. Jeremy asked to have the group send an email of the selections for board member and alternate.
2. 02-2023 Resolution for Cloud-Native Phone System Procurement-D.T. shared a short power point to refresh the information he shared last month.

Dwight asked if this Resolution and purchase meets the WA State Auditor's purchasing requirements.

D.T. went over the ways in which we could purchase the phone system; competitive bid, possibly declare sole source, RFP or a cooperative purchasing vehicle arrangement. We have chosen the last option and joined National Partners Government (NPPGov) a cooperative procurement organization. They offer publicly solicited contracts including Carbyne Apex to government entities as allowed per RCW 39.34.030.

Resolution 02-2023: Motion was made and seconded to adopt Resolution 02-2023 authorizing the purchase of Carbyne Apex utilizing National Purchasing Partners Government (NPPGov.). m/s (Vander Vorste/Kriete.) Resolution 02-2023 approved.

NEW BUSINESS:

- 1.

POLICIES:

- 1.

Agenda items for the March 9th, 2023, Board Meeting:

1. 03-2023-Resolution to Designate An Agent to Receive Claims For Damages Pursuant to RCW Chapter 4.96.

Motion made and seconded to adjourn the board meeting. m/s (Kriete/Sands.) Meeting adjourned at 9:35 hours.

Christal White, Financial Services Manager